



CIRCUIT PARK ZANDVOORT MEDIA ACCREDITATION

To send in your media accreditation form, you can use one of the three methods presented below.

METHOD 1: CREATING A XML-DATA-FILE

Inside Adobe Reader, push the button “**submit by e-mail**”. In the next screen, you can select 3 options.

Desktop E-mail Application

If you use Microsoft Outlook, Outlook Express or other desktop based e-mail programs, please choose the first option. A new screen will appear with 3 buttons. Please select the “send data file” button, to start up a automatic e-mail message, which will contain a XML-file with data as attachment.

Internet E-Mail

If you use a webmail service, like Hotmail, Gmail, Yahoo etc., you should choose the option “**Internet E-mail**”. A new screen will appear showing you two steps.
Step 1: saving the data from the form. Push the button “**send data file**”. Your explorer will appear and select a location on you computer to save the XML-file.
Step 2: create a e-mail message, and **attach the XML-file** you saved on your computer. Send this e-mail (with attachment) to media@cpz.nl

METHOD 2: CREATING A PDF TO SEND BY E-MAIL.

If you are not successful with the first option, you can make a **PDF file** of the form. If you have Adobe Acrobat, this shouldn't be a problem. If you are using the program called Adobe Reader, you need an extra free program called **PDFCreator**. You can download PDFCreator from this link:

http://prdownloads.sourceforge.net/pdfcreator/PDFCreator-0_9_9_setup.exe?download.

The program is free of charge and is known as Trusted Software.

After you installed the PDFCreator, fill in the form and choose the option “**Print Form**”. A new screen will appear in which you can select a printer. In this screen, **PDFCreator** should also appear as a printer. Select PDFCreator and click OK. You can now save the form, including you personal information as a PDF file.

The PDF File can be submitted by e-mail by attaching it to a E-mail message and send it to **media@cpz.nl**.

METHOD 3: SEND THE FORM BY FAX

After filling in your form, print the form to your own printer and send it by fax to **0031 23 5 740 761**. This is the fax number of the Media Centre of Circuit Park Zandvoort.

Please visit <http://www.cpz.nl/media/accreditatie/index.xml> to read the media accreditation criteria and safety guidelines.